

UNIVERSITY OF SANTO TOMAS, MANILA
FACULTY OF THEOLOGY

A. GENERAL ADMISSION REQUIREMENTS

1. The Faculty of Theology is primarily open to future members of the diocesan clergy. However, it is also open to religious men and women and members of the laity, provided that they meet the required qualifications (2024 General Statutes of the Ecclesiastical Faculties, Art. 19.1; *Veritatis Gaudium*, Art. 31).
2. To be admitted to the Faculty, clerics and religious must present written permission from their respective Ordinary or Superior (2024 General Statutes of the Ecclesiastical Faculties, Art. 19; *Veritatis Gaudium*, Art. 31 and its *Norms of Application*, Art. 26, §1.1). Diocesan seminarians applying for residency in the UST Central Seminary must also go through the screening committee of the UST Central Seminary. Diocesan seminarians who are not residents of the UST Central Seminary may be considered for admission if endorsed by their own bishop.
3. Applicants must present valid credentials of having satisfactorily completed the civil requirements for admission to the University, aside from possessing a working knowledge of Latin. All new students must submit, upon admission, other than the written recommendation from the Major Superior or Ordinary, the following documents:
 - a. Certificate of graduation from at least Senior High School (for those enrolling in the ITF program);
 - b. Certificate of Good Moral Character;
 - c. Certificate for Valid Transfer from the previous school;
 - d. Official copy of Academic Records (Form 138 or the Original Transcript of Records);
4. Applicants to the Faculty of Theology, except those who graduated with any degree from the other two Ecclesiastical Faculties of the University, must take and pass the entrance examination. The entrance examination typically consists of the Mental Ability Test, English Test, Latin Test, and Essay Test. Additional items may be included based on the recommendations of the Faculty Council and/or the Admission Committee.
5. No student may be admitted to the Faculty of Theology to pursue a degree while simultaneously working toward another academic degree from a different faculty (General Statutes, University of Santo Tomas, 2014, Art. 47, no. 4). However, students in the Licentiate Program are allowed to enroll in a dual program with either the UST Graduate School or the PDCIS-Institute of Preaching. These dual programs enable students to also earn the Master of Arts in Theology degree on the condition that they meet all the requirements for that civil degree (cf. 2024 General Statutes of the Ecclesiastical Faculties, Art. 21).
6. As a general rule, the Faculty of Theology does not accept transferees. However, in a few exceptional cases, the Faculty may admit transferees under the following conditions:
 - a. Students must complete at least 60% of the required units in the program they are applying for (for applicants in the 2nd and 3rd cycles).
 - b. For B.Th. applicants:
 - i. Should be an incoming second-year student or an advanced student willing to be accepted into the second year of theological formation.
 - ii. Did not receive a failing mark or a mark of 3.0 or equivalent in two or more subjects in his/her previous school.

7. The admission of students to the Faculty is processed by the Admission Committee, whose functions are as follows (see 2024 General Statutes of the Ecclesiastical Faculties, Art. 19, no. 3):
 - a. To evaluate the academic records and other pertinent credentials of applicants;
 - b. To recommend the administration of the entrance examination;
 - c. To propose to the Dean who, among the applicants, may be admitted after due verification of their qualifications.
8. The Admission Committee is composed of the Dean of the Faculty as Chair, the Secretary of the Ecclesiastical Faculties, and (if needed) another professor as members. The Rector of the Central Seminary may be consulted regarding the admission of diocesan resident seminarians and student-priests of the UST Central Seminary.