



# UNIVERSITY OF SANTO TOMAS

OFFICE OF THE SECRETARY-GENERAL

UST:SO06-00-CI58  
A.Y. 2024-2025

**TO :** DEANS, REGENTS, DIRECTOR, OFFICE FOR STUDENT AFFAIRS,  
COMMUNICATIONS BUREAU, THE VARSITARIAN

**FROM :** OFFICE OF THE SECRETARY-GENERAL

**RE :** UNIVERSITY STUDENT AWARDS FOR AY 2024-2025

**DATE :** 27 February 2025

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The University, through the University Student Awards Committee, announces the conferment of the **University Student Awards for AY 2024-2025** to deserving and outstanding individual students or group of students, whose achievements were conferred from *May 2024 to April 2025*.

### *Phase 1: Screening*

The Local Student Awards Committee (LSAC) of the academic units, the Office for Student Affairs, The Varsitarian, and Tiger Media Network (TMN) are requested to carefully study the Policy Statement, Guidelines, and Conditions for the Student Awards, and in turn, may prepare its internal mechanism on the dissemination of the required forms and specific instructions on the process of submission and screening, and deadlines. Please see this [link](#) to access all the pertinent files.

### *Phase 2: Submission of Nomination Forms and Pertinent Attachments*

All pertinent documents related to the nominations must be submitted through a [Google Drive](#) of the Office of the Secretary-General by the LSAC not later than **20 March 2025 (Thursday)**. **LATE SUBMISSION WILL NOT BE ACCEPTED.**

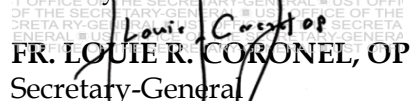
### *Phase 3: Final Deliberations*

The University Student Awards Committee shall determine the final set of awardees in the University Level, and as appropriate, may recommend other award level to other nominees who did not qualify for any University-level award. Such recommended award may be given during a Recognition Day of the recommending unit.

### *Phase 4: Awarding*

All University-level awardees will receive their corresponding medals and certificates and will be invited to participate during the **Student Awards Day on 23 May 2025 (Friday)**, at the **Quadricentennial Pavilion**.

Thank you.

  
FR. LOUIE R. CORONEL, OP  
Secretary-General

