



UNIVERSITY OF SANTO TOMAS  
OFFICE OF THE PROPERTY CUSTODIAN

## GUIDELINES FOR CLAIMING AND CONSUMPTION OF FOOD ITEMS FOR AGAPE 2024

1. **Food Pack Claiming.** Thomasians may only claim food packs from their **designated food stations** after the *Paskuhan* mass. Food stubs must be presented to claim food packs.
2. **Hapag Salamat Stations.** Free finger foods will be available for all Thomasians at *Hapag Salamat* stations after the *Paskuhan* Mass. Unlike food stations, food stubs are not required at *Hapag Salamat* stations, and food items will be distributed on a one-per-person basis while supplies last.
3. **Water Stations.** As part of the University's plastic waste reduction initiative, bottled water will not be distributed. Instead, water stations will open at **3:00 PM**, and Thomasians are encouraged to bring their own containers or tumblers to collect drinking water. *A separate map indicating the location of water stations will be released in a separate announcement.*
4. **Consumption Guidelines.** To ensure food quality and safety, food packs must be consumed within the specified timeframe indicated on their packaging.
5. **Food Pack Redistribution.** Any remaining food packs will be distributed to all Thomasians without food stubs starting at **8:00 PM** to ensure no food packs go to waste. Thomasians with food stubs are encouraged to claim their food packs before this time.
6. **Minimizing Food Waste.** Thomasians are encouraged to share any leftover food with others or take it home to prevent unnecessary waste. When sharing food, **health and safety protocols must be observed**, such as using clean utensils and ensuring proper hygiene to maintain food safety. Throwing food into trash bins should be avoided to uphold our commitment to responsible consumption.
7. **Waste Management.** All food packaging materials and waste must be segregated and disposed of properly in designated bins.
8. **Location Map.** A map indicating the locations of food stations, *Hapag Salamat* stations, and designated eating areas is provided in Attachment 4b.