



UNIVERSITY OF SANTO TOMAS  
OFFICE OF THE SECRETARY-GENERAL

UST:SO06-00-CI38  
A.Y. 2023-2024

**TO :** THE THOMASIAN COMMUNITY

**FROM :** OFFICE OF THE SECRETARY-GENERAL

**RE :** UPDATED MEDIA GUIDELINES AND  
GUIDELINES ON VISIT AND TOKEN REQUESTS

**DATE :** 28 November 2023

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The University, through the Office of the Secretary-General and the Office of Public Affairs, issues the following updated guidelines:

1. Media Guidelines for the Thomasian Community,
2. Media Guidelines for External Media Organizations,
3. Guidelines on Request for Visits, and
4. Guidelines on Request for Tokens.

*Please see the attached files for reference.*

The cooperation of our students and University staff in observing the aforementioned guidelines is highly appreciated.

Thank you.

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**FR. LOUIE R. CORONEL, OP**  
Secretary-General