



UNIVERSITY OF SANTO TOMAS  
OFFICE OF THE SECRETARY-GENERAL

UST:SO06-00-CI69  
A.Y. 2022-2023

TO : ALL ACADEMIC UNITS & THE OFFICE FOR STUDENT AFFAIRS  
FROM : OFFICE OF THE SECRETARY-GENERAL  
RE : UNIVERSITY STUDENT AWARDS FOR A.Y. 2022-2023  
DATE : 2 MARCH 2023

The University, through the University Student Awards Committee, announces the conferment of the **University Student Awards for A.Y. 2022-2023** to deserving and outstanding individual students or group of students, which covers **April 2022 to April 2023**.

*Phase 1: Screening*

The **Local Student Awards Committees (LSAC)** of respective academic units and the **Office for Student Affairs (OSA)** are requested to carefully study the **Policy Statement, Guidelines, and Conditions for the Student Awards**, and in turn, may prepare its internal mechanism on the dissemination of the required forms and specific instructions on the process of submission and screening, and deadlines. Please see this [link](#) to access all the pertinent files.

*Phase 2: Submission of Nomination Forms and Pertinent Attachments*

All pertinent documents related to the nominations must be submitted through a [Google drive](#) of the Office of the Secretary-General by the LSAC not later than **27 March 2023 (Monday)**. **LATE SUBMISSIONS WILL NOT BE ACCEPTED.**

*Phase 3: Final Deliberations*

The **University Student Awards Committee** shall determine the final set of awardees in the University Level, and as appropriate, may recommend other award level to other nominees who did not qualify for any University-level award. Such recommended award may be given during a Recognition Day of the recommending units.

*Phase 4: Awarding*

All University-level awardees will receive their corresponding medals and certificates and will be invited to participate during the **Student Awards Day on 26 May 2023 (Friday)**, at the **Quadricentennial Pavilion**.

Thank you.

FR. LOUIE R. CORONEL, O.P., EHL  
Secretary-General

