



UNIVERSITY OF SANTO TOMAS  
OFFICE OF THE SECRETARY-GENERAL

UST:SO06-00-CI05  
A.Y. 2022-2023

**TO :** THE THOMASIAN COMMUNITY

**FROM :** OFFICE OF THE SECRETARY-GENERAL

**RE :** ONSITE REGISTRATION  
FOR THE NATIONAL IDENTIFICATION (ID) CARD

**DATE :** 8 August 2022

In support of the government's thrust for the provision of a **National Identification (ID) Card** through the *Philippine Identification System Registration*, the University, in coordination with the *Philippine Statistics Authority* (PSA)-National Capital Region (NCR), will avail the agency's Institutional Registration.<sup>1</sup>

The registration will be **open** to the **University's stakeholders** (i.e., Dominican Fathers, administrative and academic officials, academic and support staff, maintenance staff, students, alumni, UST Central Seminary, UST Hospital administrators and staff, and the parishioners of the Santisimo Rosario Parish-UST), including their **relatives** who are *5 years old and above*.

To ensure a smooth onsite registration at the **P. Noval Court**, which can only be accessed through the **P. Noval Gate (Gate 7)**, the Santo Tomas e-Service Providers, in consultation with the Office of the Secretary-General and Safety and Security Office, prepared the [UST-PhilSys Appointment System](#) that requires our stakeholder-registrants to book a slot.

To assess the number of interested registrants and to determine the needed days of stay of the registration client system kits on campus, the system shall *initially* be opened from **August 9-12, 2022**, for the week-long appointment dates on **August 15-19 and 21, 2022**.

While waiting for the system to open, interested registrants are advised to read the attached requirements and reminders issued by the PSA-NCR, including the University's health and safety protocols to be complied with. Thank you.

  
**FR. LOUIE R. CORONEL, O.P., EHL**  
Secretary-General

<sup>1</sup> In this process, both the demographic and biometric information of target registrants shall be captured sequentially onsite using the PhilSys registration client system application. The information provided through a paper-based registration form shall be encoded and uploaded along with the supporting documents.