



UNIVERSITY OF SANTO TOMAS  
OFFICE OF THE SECRETARY-GENERAL

**UST:SO06-00-ME07**  
**A.Y. 2021-2022**

**TO : ADMINISTRATIVE, ACADEMIC, AND RESEARCH  
UNIT HEADS**

**FROM : OFFICE OF THE SECRETARY-GENERAL**

**RE : WORK AND LEARNING ARRANGEMENTS DURING THE  
GENERAL COMMUNITY QUARANTINE (GCQ) WITH NCR AS  
PILOT AREA FOR GRANULAR LOCKDOWNS**

**Date : 7 SEPTEMBER 2021**

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The Office of the President announced that the National Capital Region (NCR) should be placed under a less restrictive General Community Quarantine (GCQ) from September 8-30, 2021, pending the release of guidelines for the implementation of granular lockdowns.

In anticipation of the need to plan for the release of these new government guidelines, the University shall implement the following:

1. For the next two weeks (September 8-22, 2021), we continue to implement the same work and learning arrangements that we employed during the Modified Enhanced Community Quarantine (MECQ):
  - a. Work-from-home arrangement shall continue for those who can deliver their work offsite.
  - b. Onsite work shall only be allowed for essential personnel who are unable to work from home.
  - c. Limited face-to-face (F2F) classes shall remain suspended. Students involved in limited F2F classes shall ensure strict home quarantine to comply with the required 14-day quarantine prior to engaging in limited F2F.
2. The University shall study the Guidelines of the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) for granular lockdowns in NCR during the GCQ once these are released and determine how these can be implemented institutionally. We shall monitor COVID-19 cases at the National level, Local Government Unit (Manila) level, and the University level (through ThoMedSS<sup>1</sup>) to make informed decisions on changes in work and learning arrangements, as needed.

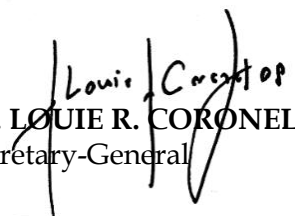
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<sup>1</sup> Thomasian Online Medical Services and Support (See <https://thomedss.ust.edu.ph/>)

3. All University staff (administrators, academic staff, and support staff) and students are reminded to accomplish the health declaration form in ThoMedSS daily. Through this, the University will have an accurate picture of the health status of the Thomasian community, render the needed support services, and use the data in decision-making.

We request your cooperation, and we continue to pray for everyone's safety.

Thank you.



FR. LOUIE R. CORONEL, O.P., EHL  
Secretary-General