



UNIVERSITY OF SANTO TOMAS
OFFICE OF THE SECRETARY-GENERAL

UST: S006-00-ME26
AY 2020-2021

TO : ALL ACADEMIC UNIT HEADS

FROM: THE OFFICE OF THE SECRETARY-GENERAL

**RE : VIDEO-SHOOT FOR THE VIRTUAL SEND-OFF CELEBRATIONS
FOR THE CLASS OF 2021**

DATE : 27 APRIL 2021

We are pleased to inform your good office that the University Events Committee, in coordination with the Communications Bureau, has already finalized the production timeline for the **Virtual Send-off Celebrations for the Class of 2021**.

This year's virtual send-off celebrations shall include:

- a) Send-off Mass;
- b) Multi-segmented Send-off Video, consisting of
 1. mood setter video,
 2. Opening Song,
 3. Address of Petition,
 4. #LearningKnowsNoBounds featuring best practices of Enriched Virtual Mode of Instruction,
 5. Message from the Vice-Rector for Academic Affairs,
 6. Messages from the Deans, Directors, and Principals,
 7. Thomasian Graduates in the eyes of the industry,
 8. Student Highlights Music Video (randomly selected students' photos and videos),
 9. Message from the Father Rector,
 10. UST Hymn, and
- c) a 3-hour livestream of 1) concerts in the Plaza Mayor and Quadracentennial Pavilion and 2) Exit of the Arch of the Centuries via Minecraft



Below is the schedule of the video shoot of Deans, Directors, and Principals in their respective buildings:

	May 3	May 4	May 5	May 6
9:00 AM	MAKE-UP c/o DMD (AM BATCH)			
10:00 AM	Engineering	CB Video Shoot	Nursing	SHS
10:30 AM	IICS	CB Video Shoot	Rehabilitation Sciences	
11:00 AM		Science	Medicine	CFAD
11:30 AM	CTHM	Pharmacy		Architecture
12:00 PM	LUNCH			
1:00 PM	MAKE-UP c/o DMD (PM BATCH)			
2:00 PM	Education	Civil Law	Graduate School	IPEA
2:30 PM	Education High School			
3:00 PM	Music	AB	Philosophy	Junior High School
3:30 PM		Commerce	Sacred Theology	Graduate School of Law
4:00 PM	Accountancy		Canon Law	

In view of the aforementioned, we request your gracious presence and participation during the scheduled video shoot. Please wear your respective academic gowns and cap. Further, kindly prepare your three-liner message for the graduating class. The theme of this year's virtual Send-off is *"Dream beyond our seeing!"*

Thank you.


FR. JESÚS M. MIRANDA, O.P., JR.
 Secretary-General