



UNIVERSITY OF SANTO TOMAS  
OFFICE OF THE SECRETARY-GENERAL

**UST: S006-00-ME02**  
**AY 2021-2022**

**TO: THE DEANS, DIRECTORS, PRINCIPALS, REGENTS,  
OVRAA, OSA, EDTECH CENTER, AND  
SIMBAHAYAN COMMUNITY DEVELOPMENT OFFICE**

**FROM: OFFICE OF THE SECRETARY-GENERAL**

**RE: REMINDERS ON THE HOLDING OF ONLINE STUDENTS'  
ACTIVITIES**

**DATE: 3 AUGUST 2021**

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Relative to the holding of online students' curricular, co-curricular, and extra-curricular activities, please be reminded that the students' online activities:

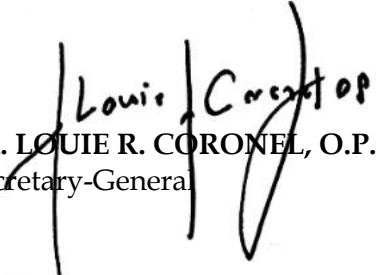
1. should, *at all times*, be supervised by the concerned academic staff or organization adviser(s);
2. may be set on a Sunday, subject to the availability of a duly appointed faculty adviser or organization adviser(s);
3. should be carefully planned in consideration of the scheduled major examinations; hence, moratorium on students' activities should be strictly observed (*Please refer to the Guidelines on the Moratorium on Students' Activities before Major Examinations - OSG Memorandum No 3. AY 2021-2022, dated 3 August 2021*);
4. should be carried out through the official and authorized online platforms in coordination with the Educational Technology Center;
5. should be implemented in conformity with the reminders, guidelines, and directives issued by the Office for Student Affairs; and
6. should have its publication material, if applicable, be approved by the faculty adviser or the head of the academic unit, in accordance with the provisions of the University's Visual Identity Manual.

The aforementioned reminders aim to assist our students in their optimal learning experiences through the student organization- and academic unit-initiated activities.



The Academic Units and the concerned administrative units are enjoined to consider faithfully the guidelines above in ensuring a balance of students' academic engagements and activities towards their holistic formation.

Thank you.

  
FR. LOUIE R. CORONEL, O.P., EHL  
Secretary-General