# UNIVERSITY OF SANTO TOMAS

INNOVATION & TECHNOLOGY SUPPORT OFFICE

**Office of the Vice-Rector for Research and Innovation**

# Search Application Form

(For UST Clients)

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **UST O.R. No.:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | **Received number:** | | | | ⬜⬜⬜⬜**/**⬜⬜**-**⬜**⬜** |
| **Application No.:** | | |  | | **Submitted date:** | | | |  |
| **Type of submission:** | | ⬜Patent Search ⬜IP Advise  ⬜IP Training | | | | | ⬜Others. Please indicate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **Type of search:** | | | |  | | | | | |
| **Principal inventor:** | | | |  | | | | | |
| **Co-inventor:** | | | |  | | | | | |
| **Telephone number:** | | | |  | | **Fax:** | |  | |
| **E-mail:** |  | | | | | **Preferred Contact** | | ⬜ Phone  ⬜ Fax  ⬜ E-mail | |
| **Institute/Company:** | | | |  | | | | | |
| **Delivery route:** | | | | ⬜E-submission ⬜In Person | | | | | |
| **Documents submitted:** | | | | ⬜Complete⬜Incomplete, will submit on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **Required documents:** | | | | ⬜ Invention Disclosure Form  ⬜ Confidentiality Agreement  ⬜ Full Manuscript (as necessary)  ⬜ Application Form  ⬜ Signed Conforme  ⬜ Others\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| **Received by:** | | | |  | | | | | |
| **Date received:** | | | |  | | | | | |

***Note:*** Please bring this receipt with you when contacting the UST-ITSO. Search Report shall be communicated after ten (10) working days.

**Disclaimer Notice:** *The information contained in the Patent Search Report has been obtained from data sources believed to be reliable. UST ITSO disclaims all warranties as to accuracy, completeness or adequacy of such information. No opinion unless clearly stated, is expressed or implied. The search results are identified only up to time of preparation i.e., \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date).*

*Neither the UST ITSO nor its officers/technical experts provide legal advice, and nothing herein is intended nor shall be construed as legal advice. The UST ITSO is not a law firm and is not engaged in the practice of law\*\*\*. No UST ITSO officer/technical expert is authorized to hold himself/herself out as a legal practitioner and nothing herein shall be construed as doing so. The responsibility for all use of the information contained herein shall remain with the client and the UST ITSO will not be liable for any interpretation of the data, nor any decisions made from such interpretation of the data and information provided.*

CONFORME:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF CLIENT                  DATE

**TABLE OF FEES**

(To be filled up by UST ITSO Personnel only)

|  |  |  |  |
| --- | --- | --- | --- |
| **Check if applicable** | **Type of Service** | **Amount** | **Remarks** |
| 🞏 | Patent Search (Novelty, State of the Art, Patentability only) | Php 5,000.00 |  |
| 🞏 | Computer printout (Per page) | First 30 pages is free  Php 20.00 Each page in excess of 30 |  |
| 🞏 | Domestic photocopy | First 30 pages is free  Php 3.50 Each page in excess of 30 |  |
| 🞏 | Guided public search | Php 75.00  Per hour or a fraction thereof |  |
|  | | **TOTAL:** |  |