

UNIVERSITY OF SANTO TOMAS OFFICE OF THE SECRETARY-GENERAL

IDENTIFICATION (ID) CARD APPLICATION FORM (ONLINE)

PERSONAL DETAILS	
□ Student □ Faculty □ Support Staff	Date:
Name:	ID No.:
Faculty/College/Institute/School/Department/Office:	
Official E-mail Address:	Contact No.:
Complete Delivery Address:	
Applicant's Signature over Printed Name	
CLEARANCE (for student applicants only)	
Approved by:	Approved by:
Signature over printed name/ Date SWDC of the Academic Unit	Signature over Printed Name / Date Director, Office for Student Affairs / Director's Representative
CLEARANCE	PAYMENT DETAILS
(for Faculty and Support Staff)	To be accomplished by the Applicant:
Approved by:	Date Paid:
	Amount Paid:
 Signature over Printed Name/Date	Official Receipt No.:
SECRETARY-GENERAL	(To be accomplished by the ID Room based on the submitted proof of payment)

UST:S006-00-F029 rev01 03/26/21





