



UNIVERSITY OF SANTO TOMAS
ESPAÑA, MANILA
Office for Student Affairs

RECENT ID PICTURE

Student's I.D. No.: [grid]

Date Filed \_\_\_\_\_

SCHOLARSHIP APPLICATION FORM

Selection boxes for SAN LORENZO RUIZ, SAN MARTIN DE PORRES, and SANTO DOMINGO DOMNET, with sub-options for various offices and departments.

INSTRUCTION: Please PRINT legibly and fill out all areas completely. All entries will be treated confidential.

PERSONAL INFORMATION

Form section for personal information including family name, given name, middle name, landline, mobile number, e-mail address, general average, college/faculty enrolled, program, year & section, present address, provincial address, date of birth, age, civil status, religion, and citizenship.

IN NOT LESS THAN FIVE (5) SENTENCES, WRITE SOMETHING ABOUT YOURSELF: \_\_\_\_\_

FAMILY BACKGROUND

Form section for family background including details for FATHER, MOTHER, and SIBLINGS, covering names, ages, occupations, addresses, and income.

FAMILY FINANCIAL BACKGROUND

Form section for family financial background including house type, house ownership, parent's combined annual income, and vehicle ownership.

OTHER SCHOLARSHIP/GRANT BEING ENJOYED/RECEIVED: \_\_\_\_\_



**EDUCATIONAL BACKGROUND**

SCHOOL NAME	SCHOOL ADDRESS	FROM	TO	HONORS/AWARDS RECEIVED
PRIMARY				
SECONDARY				
OTHER LEARNING INSTITUTIONS				

**EXTRA-CURRICULAR ACTIVITIES**

YEAR	NAME OF CLUB/ORGANIZATION	POSITION

**RELATIVE EMPLOYED IN THE UNIVERSITY**

NAME	COL/FAC/DEPARTMENT ASSIGNED	POSITION

PERSON/S TO BE CONTACTED IN CASE OF EMERGENCY: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CONTACT NO.: \_\_\_\_\_

I HEREBY CERTIFY THAT ALL ABOVE-MENTIONED FACTS PROVIDED BY ME ARE TRUE AND CORRECT.  
 I HEREBY ALLOW UST TO VERIFY AND CONDUCT INVESTIGATION.  
 I UNDERSTAND THAT ANY STATEMENT PROVEN TO BE FALSE WOULD MEAN FORFEITURE OF THE GRANT GIVEN TO ME.

\_\_\_\_\_  
**SIGNATURE OF THE APPLICANT**

**ATTACHMENTS**

- 2 pcs 2x2 latest ID picture
- Photocopy/print-out of UST Entrance Test result (for freshmen only)
- Photocopy of UST Registration Form (if enrolled)
- Photocopy of grades
  - Form 138 or 137 (for freshmen w/ 85% General average)
  - Temporary Transcript of Records (For Higher years w/ 2.25\* and 2.50\*\* General Average with no more than one (1) grade of 3.0\*\*)
- Certificate of Good Moral Character from:
  - Dean's Office/Office for Student Affairs (for higher years)
  - Principal or Guidance Counselor (for freshmen)
- Baptismal certificate (if applicable)
- Photocopy of Birth Certificate
- Parent's Proof of Income
  - Photocopy of latest Income Tax Return of both parents
  - Certification of non-filing of ITR from BIR with affidavit indicating the estimated source of annual income; or
  - Photocopy of Proof of Income/Pay Slip/Contract (for OFW)
- Barangay Clearance (at the back of the paper, draw a map – from the main road of your barangay going to your house)
- Recommendation Letter from Parish Priest
- Parental Consent \*\*

\*Applicable for San Martin de Porres applicants only  
 \*\*Applicable for San Lorenzo Ruiz Applicants only

**NOTE: Incomplete requirements will not be processed.**

**INSTRUCTIONS**

1. PLACE all the requirements in a long brown envelope with the accomplished & signed application form. Arrange everything according to the list of attachments.
2. PRINT your name/college enrolled-course and program/contact number/e-mail address on a sheet of paper and paste at the upper right side of the envelope. (FONT size 14)

**PROCEDURES FOR APPLICATION**

- Submit the brown envelope (following the instructions) on a scheduled date announced by the Office of the Dean;
- Follow up your schedule from the Local Scholarship Committee of the Office of the Dean for the Initial interview and Result of the Initial Interview.
- If qualified on the initial assessment of the Local Scholarship Committee, documents will be endorsed to the Office for Student Affairs. Applicants will:
  - Undergo interview/s from the members of the Central Scholarship Committee, on a scheduled date arrange by the OSA.
  - Follow up result through a scheduled final assessment by the OSA.
- For San Lorenzo Ruiz applicants, the final approval will be based on the final assessment of the requesting Department/Office.

RECEIVED BY: \_\_\_\_\_

(SIGNATURE OVER PRINTED NAME)

**LOCAL COMMITTEE**

DATE: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

(SIGNATURE OVER PRINTED NAME)

**CENTRAL COMMITTEE**

DATE: \_\_\_\_\_