



UNIVERSITY OF SANTO TOMAS
ESPAÑA, MANILA
Office for Student Affairs

RECENT ID PICTURE

Student's I.D. No.: [ ]

Date Filed \_\_\_\_\_

SCHOLARSHIP APPLICATION FORM

To be filled out by the Office for Student Affairs.

- SAN LORENZO RUIZ
SAN MARTIN DE PORRES
SANTO DOMINGO
Other Offices/Departments
San Juan Macias
Faculties/College Dean's Offices
Santa Rosa de Lima
Central Library
External

INSTRUCTION: Please PRINT legibly and fill out all areas completely. All entries will be treated confidential.

PERSONAL INFORMATION
FAMILY NAME GIVEN NAME MIDDLE NAME
LANDLINE MOBILE NUMBER E-MAIL ADDRESS GENERAL AVERAGE
COLLEGE/FACULTY ENROLLED PROGRAM YEAR & SECTION
PRESENT ADDRESS
PROVINCIAL ADDRESS
DATE OF BIRTH AGE CIVIL STATUS RELIGION CITIZENSHIP

IN NOT LESS THAN FIVE (5) SENTENCES, WRITE SOMETHING ABOUT YOURSELF:

FAMILY BACKGROUND
FATHER: NAME, AGE, OCCUPATION, OFFICE/BUSINESS NAME & ADDRESS, CONTACT NUMBER, EMPLOYED, WITH OWN BUSINESS, MONTHLY INCOME
MOTHER: NAME, AGE, OCCUPATION, OFFICE/BUSINESS NAME & ADDRESS, CONTACT NUMBER, EMPLOYED, WITH OWN BUSINESS, MONTHLY INCOME
SIBLINGS: NAME, AGE, COURSE/OCCUPATION, SCHOOL/EMPLOYER

FAMILY FINANCIAL BACKGROUND
HOUSE TYPE, HOUSE, PARENT'S COMBINED ANNUAL INCOME
DOES THE FAMILY OWN A VEHICLE? If YES, Maker Model Year

OTHER SCHOLARSHIP/GRANT BEING ENJOYED/RECEIVED: \_\_\_\_\_

## EDUCATIONAL BACKGROUND

SCHOOL NAME	SCHOOL ADDRESS	FROM	TO	HONORS/AWARDS RECEIVED
PRIMARY				
SECONDARY				
OTHER LEARNING INSTITUTIONS				

## EXTRA-CURRICULAR ACTIVITIES

YEAR	NAME OF CLUB/ORGANIZATION	POSITION

## RELATIVE EMPLOYED IN THE UNIVERSITY

NAME	COL/FAC/DEPARTMENT ASSIGNED	POSITION

**PERSON/S TO BE CONTACTED IN CASE OF EMERGENCY:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**CONTACT NO.:** \_\_\_\_\_

**I HEREBY CERTIFY THAT ALL ABOVE-MENTIONED FACTS PROVIDED BY ME ARE TRUE AND CORRECT.  
 I HEREBY ALLOW UST TO VERIFY AND CONDUCT INVESTIGATION.  
 I UNDERSTAND THAT ANY STATEMENT PROVEN TO BE FALSE WOULD MEAN FORFEITURE OF THE GRANT GIVEN TO ME.**

\_\_\_\_\_  
**SIGNATURE OF THE APPLICANT**

**ATTACHMENTS**

- 2 pcs 2x2 latest ID picture
- Photocopy/print-out of UST Entrance Test result (for freshmen only)
- Photocopy of UST Registration Form (if enrolled)
- Photocopy of grades
  - Form 138 or 137 (for freshmen w/ 85% General average)
  - Temporary Transcript of Records (For Higher years w/ 2.25\* and 2.50\*\* General Average with no more than one (1) grade of 3.0\*\*)
- Certificate of Good Moral Character from:
  - Dean's Office/Office for Student Affairs (for higher years)
  - Principal or Guidance Counselor (for freshmen)
- Baptismal certificate (if applicable)
- Photocopy of Birth Certificate
- Parent's Proof of Income
  - Photocopy of latest Income Tax Return of both parents
  - Certification of non-filing of ITR from BIR with affidavit indicating the estimated source of annual income; or
  - Photocopy of Proof of Income/Pay Slip/Contract (for OFW)
- Barangay Clearance (at the back of the paper, draw a map – from the main road of your barangay going to your house)
- Recommendation Letter from Parish Priest
- Parental Consent \*\*

\*Applicable for San Martin de Porres applicants only  
\*\*Applicable for San Lorenzo Ruiz Applicants only

**NOTE: Incomplete requirements will not be processed.**

**INSTRUCTIONS**

1. PLACE all the requirements in a long brown envelope with the accomplished & signed application form. Arrange everything according to the list of attachments.
2. PRINT your name/college enrolled-course and program/contact number/e-mail address on a sheet of paper and paste at the upper right side of the envelope. **(FONT size 14)**

**PROCEDURES FOR APPLICATION**

- Submit the brown envelope (following the instructions) on a scheduled date announced by the Office of the Dean;
- Follow up your schedule from the Local Scholarship Committee of the Office of the Dean for the Initial interview and Result of the Initial Interview.
- If qualified on the initial assessment of the Local Scholarship Committee, documents will be endorsed to the Office for Student Affairs. Applicants will:
  - Undergo interview/s from the members of the Central Scholarship Committee, on a scheduled date arrange by the OSA.
  - Follow up result through a scheduled final assessment by the OSA.
- For San Lorenzo Ruiz applicants, the final approval will be based on the final assessment of the requesting Department/Office.

**RECEIVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 (SIGNATURE OVER PRINTED NAME)  
**LOCAL COMMITTEE**

**RECEIVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 (SIGNATURE OVER PRINTED NAME)  
**CENTRAL COMMITTEE**