



UNIVERSITY OF SANTO TOMAS
OFFICE OF THE SECRETARY-GENERAL

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AY: 2018-2019

TO: THE DEANS, REGENTS, DIRECTORS, PRINCIPALS,
HEADS OF DEPARTMENTS, OSA

FROM: THE OFFICE OF THE SECRETARY-GENERAL

SUBJECT: CLARIFICATORY GUIDELINES ON PARADE WITHIN THE
UNIVERSITY CAMPUS

DATE: 10 JANUARY 2019

In reference to the existing Policy and Guidelines on Parade Within the University campus, issued by the Office of the Secretary-General (Circular No.4; Series:2009-2010) on May 28, 2009, below are additional clarificatory guidelines:

1. Parades must be scheduled during the following:
 - a. Faculty/ College / Institute / High School Department Week Celebration only;
 - b. On a **Monday or Friday** only, from **7:00 a.m. to 10:00 a.m.** or from **4:00 p.m. to 7:00 p.m.**
2. If loud sounds (drums, music, etc.) are to be used in leading the parade, using such is **restricted from 7:30 a.m. to 4:30 p.m.**;
3. Suggested parade route must be strictly followed (please see attached).

Please be guided accordingly. Thank you.

FR. JESUS M. MIRANDA, JR., O.P.
Secretary-General

