



# UNIVERSITY OF SANTO TOMAS

OFFICE OF THE SECRETARY-GENERAL

**UST:S006-00-CI24**

**AY: 2019-2020**

**TO: DEANS, REGENTS, DIRECTORS OF INSTITUTES, PRINCIPALS,  
DIRECTOR OF THE OFFICE FOR STUDENT AFFAIRS**

**FROM: THE OFFICE OF THE SECRETARY-GENERAL**

**SUBJECT: STUDENT AWARDS AY 2019-2020**

**DATE: 31 JANUARY 2020**

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The University is pleased to announce the conferment of **Student Awards AY 2019-2020** to deserving outstanding students whose outstanding activities and achievements fall within the period *April 6, 2019 to April 5, 2020*. The recognition ceremonies will be held on **Friday, 22 May 2020 at the Quadricentennial Pavilion**.

Kindly study the details of the attached copy of the *guidelines* of Student Awards AY 2019-2020 prior to dissemination to concerned students (individual or groups). The active participation of the Local Student Awards Committee in the screening and evaluation of the nominations is highly recommended for a smooth flow of submission. The official nomination forms may be downloaded from the link below:

*<http://secgen.ust.edu.ph/student-awards.html>*

**All properly accomplished nomination forms with corresponding properly labeled attachments must be submitted to the Office of the Secretary-General on or before Thursday, 2 April 2020. Late submissions will not be accepted.**

The Committee on Student Awards reiterates that University-level awardees will receive corresponding medals and certificates. Nominations that do not qualify for any University-level award, may be given corresponding recognition, based on the recommendation of the Committee, by their respective Faculties/Colleges/Institutes/Schools during the College Recognition Day or Solemn Investiture upon their discretion.

Let us continue leading our students and student organizations through more noteworthy programs and advocacies that truly manifest the *Thomasian* presence in any endeavor, at all times and in all places.

Thank you.

A handwritten signature in blue ink, appearing to read 'J. M. Miranda, Jr.', with a stylized flourish at the end.

FR. JESUS M. MIRANDA, JR., O.P.  
Secretary-General

# UST STUDENT AWARDS AY 2019-2020

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## POLICY STATEMENT

The University emphasizes student excellence in various human endeavors: academic, leadership, teamwork, and community development, and gives due recognition thereof to students and student groups.

## THE STUDENT AWARDS COMMITTEE

The Student Awards Committee shall be composed of the following:

1. Secretary-General, ex-officio Chair;
2. Registrar, ex-officio Member;
3. Director for Student Affairs, ex-officio Member;
4. a member of the Council of Regents; and
5. a member of the Academic Senate.

## THE STUDENT AWARD CATEGORIES

The categories of Student Awards are the following:

1. **Rector's Academic Award** for academic excellence;
2. **Pope Leo XIII Community Development Award** for active involvement in community development with partner communities or sectoral groups;
3. **Quezon Leadership Award** for exceptional leadership;
4. **Benavides Outstanding Achievement Award** for outstanding achievement in academic or scientific field;
5. **Pope John Paul II Outstanding Achievement Award** for outstanding achievement in sports and arts (dance, music, theater, visual arts, literature, film and broadcast arts, architecture and allied arts, design, and military arts) field;
6. **St. Dominic de Guzman Award** for outstanding teamwork;
7. **St. Albertus Magnus Award** for outstanding research work;
8. **St. Thomas Aquinas Award** for exceptionally outstanding performance; and
9. **Tradition of Excellence Award** for exemplary performance of a student organization on a sustained level by having been granted the same award for five (5) consecutive years.

# UST STUDENT AWARDS AY 2019-2020

## GENERAL GUIDELINES AND CONDITIONS

1. Each nominating Unit (*referring to the Faculty/College/School/Institute/Office*) must have its own Screening Committee that, in the process of their evaluation, will already filter and sort the nominations according to the level of the award --- as COLLEGE CITATION ONLY, as COLLEGE-LEVEL Award, or as UNIVERSITY-LEVEL Award per category. In this way, the University Screening Committee will early on have a clear view of the recommendations being presented for approval. Likewise, this ensures the significant role of the nominating Units in maintaining the high standards of the Student Awards.
2. The Faculty/College Screening Committee should be chaired by the SWDC whose other two members include the Adviser of the Student Council and an Organization Adviser. The Chair of the Screening Committee must affix his/her signature on all Nomination Forms.
3. For verification purposes, the list of the members of the Screening Committee and their respective specimen signatures must be submitted to the Office of the Secretary-General, using the attached template, prior to the submission of the nomination forms and corresponding attachments.
4. All nominations strictly require the endorsement of the Unit, with nomination forms duly signed by their respective Chairs of the Screening Committee, Deans/Directors/Principals and Regents (when applicable). NO SELF-PROMOTED APPLICATIONS will be accepted for evaluation by the University Committee on Student Awards.
5. When submitting their nominations, the Unit must include a brief background of the nature of the competition/event which the students participated in and should already provide their professional assessment of the prestige level of the competition/event and the corresponding award received.
6. The nominee should be a student of *good standing* and has not been imposed a serious disciplinary sanction during the awarding year. This must be certified by the Dean, Regent, and Office for Student Affairs.
7. University-level awardees shall receive their corresponding medals and certificates during the Student Awards program in May 2020.
8. College Level and College Citation awardees will be presented the corresponding medal/certificate of recognition during the Recognition Program of the nominees' respective Units.
9. All UAAP athletes and athletic teams (i.e. Most Valuable Player, or those with exceptional performance awards) nominated for the Pope John Paul II Award and who qualify to receive the award will be presented their medal(s) of recognition during the Student Awards

program in May 2020. Otherwise, they will be awarded during the Recognition Day of the Unit that nominated them. Similarly, this holds true to the case of nominees in the arts field (dance, music, theater, visual arts, literature, film and broadcast arts, architecture and allied arts, design, and military arts).

10. If a Unit nominates an athlete because of winning in a National or International Sports Competition other than the UAAP, the nominee who received a National award shall be recognized at the Unit level if it is below the Gold or Champion rank. With a Gold or Champion rank, the student receives the Pope John Paul II Award at the University level. If the Award is on an International Level, whether Gold, Silver, or Bronze, this shall be awarded at the University level.
11. Only those nominees who fully complied with the specific requirements of their category shall be included in the screening process.
12. All documents to be submitted by the nominating Unit should be arranged according to the sequence of the summary of achievements, after having been checked and certified correct by the Unit's Chair of a local Student Awards Committee.
13. The Student Awards AY 2019-2020 covers student activities within **April 6, 2019 to April 5, 2020**.

## **SPECIFIC GUIDELINES AND CONDITIONS**

### **A. Rector's Academic Award: For Academic Excellence**

This award stands for the University's recognition of consistent academic excellence – the primary objective of the University as an academic institution.

#### **1. Criteria/Conditions:**

- a. The nominee for each Faculty, College, School, or Institute should be a graduating student who has obtained the highest scholastic rating (general weighted average) for the whole program.
- b. The nominee must have completed in the University at least 76% of the total number of academic units or hours required for graduation. He/she must have taken during each term not less than 15 academic units, unless a lighter load is taken due to justifiable causes as may be determined by the Dean/Director.

#### **2. Specific Guidelines:**

- a. The nominee's grades in the second term of the current academic year shall be included in the computation of the general weighted average.
- b. The general weighted average shall be computed up to the third decimal place. If two nominees from the same Unit have an equal general weighted average, both will receive the Rector's Award.
- c. With regard to shifters and transferees, grades of all academic courses, whether prescribed or not, for the program, shall be taken into account when computing for the general weighted average.
- d. For students taking a second academic program, only the academic courses prescribed for the second program will be taken into account when computing for the general weighted average.
- e. For students of the UST Junior High School (USTJHS), Education High School (EHS), and Senior High School departments, credits for involvement in extracurricular activities, as prescribed by the Department of Education (DepEd), should already be factored into the final scholastic average of the candidate. The Rector's Academic Award is conferred during the Moving-up / Completion Ceremonies of EHS / JHS or Commencement Ceremonies of the UST SHS.

B. **Pope Leo XIII Community Development Award:** For Active Involvement in Community Development with Partner Communities or Sectoral Groups

In recognition of the University's role in social transformation, this award is conferred on a student or group of students for active and exceptional involvement in community development programs or services duly recognized by the UST *Simbahayan* Community Development Office and the Office for Student Affairs, following a well-defined and planned advocacy, and a set of clearly stated Key Result Areas (KRAs) and Key Performance Indicators (KPIs).

1. **Criteria/Conditions for Individual Nominee:**

- a. The nominee must have been an outstanding enabling agent in any of the different phases of a community development program or service, specifically as to the reasonable number of beneficiaries and sustainability as indicated by specific KPIs. This must be supported by a feedback report from the beneficiary.
- b. The nominee must not have failed in any course prescribed in his/her current academic program.

2. **Criteria/Conditions for Group Nominee:**

- a. The group must have been an outstanding enabling agent in any of the different phases of a community development program or service specifically as to the reasonable number of beneficiaries (not less than 50) and sustainability.
- b. The organization must not have been involved in any violation of the University rules and regulations.

3. **Conditions for the Award:**

- a) The community development program must be a continuing process during the whole span of the Academic Year or beyond, and covering a scope outside the regular partner communities of the Faculty/College/School/Institute.
- b) The impact of the program on the beneficiary community must be outstanding, by percentage or number of expected results, as reflected in the project KPIs. This must be supported by a feedback report from the beneficiary.
- c) When the community development program is limited to beneficiaries within the Faculty/College/School/Institute or the University, the individual or organization shall only qualify for the same award at the level of the Faculty/College/School/Institute.

C. **Quezon Leadership Award:** For Exceptional Leadership

Symbolic of the exemplary leadership of one of the great heroes of the Philippines and alumni of the University, the award is given to a deserving officer of a duly recognized organization of the University for his singular ability to lead and organize activities of meaningful significance to the entire University other than community service. This award is also given to a deserving student who has shown exceptional leadership in organizations outside the University.

1. **Criteria/Conditions:**

- a. The nominee must have exhibited exceptional leadership qualities, as shown by the track record, in the planning and execution of a project(s) that strongly promote(s) an **advocacy** of the University.

- b. The organization outside the University must be of good name/ reputation and upholds the mission, principles, ideals, and values of the University.
- c. The nominee must not have failed in any course prescribed in his/her current academic program. However, in the case of second degree, only the grades in the said degree will be considered.

2. **Conditions for the Award:**

- a. The nominee's project(s) is(are) innovative and not merely repetitions of his predecessors'. If the project(s) is(are) a continuation of previous programs, it(they) must be significantly improved or enhanced from the original.
- b. The impact of the project(s) must be on the national and/or international level. When its reach is limited within the Faculty / College / School / Institute, a Citation will be given; when its reach is within the University, the nominee shall qualify for the same award at the level of the Faculty/College/School/Institute.

D. **Benavides Outstanding Achievement Award:** For Outstanding Achievement in academic and scientific field.

A tribute to the pioneering spirit of the founder of the University, the award is conferred on student(s) whose performance in prestigious national or international competitions, conferences, or congresses in academic or scientific field is aligned with his/her/their discipline/program and symbolizes the University commitment to excellence.

1. **Criterion:**

- a. The nominee must have, within the academic year, **won first prize (gold medal or its equivalent)** in prestigious national or international academic and scientific competition sponsored by a reputable organization.

2. **Specific Guideline:**

Achievements received after the nomination process of the academic year will be duly recognized in the immediately succeeding academic year.



3. **Conditions for the Award:**

- a. To qualify in the University Level, the nominee should have won at least a bronze medal or a third place in a reputable international competition; or a gold medal or first place in a national competition.
- b. To qualify in the College/Unit Level, the nominee should have won silver and bronze or its equivalent in a national competition.
- c. Delegates and presenters in a national or international event shall be given a Citation, unless the College/Unit can demonstrate that being a delegate or presenter in such an event underwent a very stringent selection process, that to be a participant is in itself considered a rare honor. If such is the case, the same award is given at the College/Unit Level.

- E. **Pope John Paul II Outstanding Achievement Award:** For Outstanding achievement in sports and arts (*dance, music, theater, visual arts, literature, film and broadcast arts, architecture and allied arts, design, and military arts*) field.

A tribute to the spirit of versatility of Pope John Paul II, the award is conferred on student(s) whose performance in prestigious national or international competitions, conferences, or congresses in sports and arts (*dance, music, theater, visual arts, literature, film and broadcast arts, architecture and allied arts, design, and military arts*) field, symbolizes the University's commitment to excellence.

1. **Criterion:**

The nominee must have, within the academic year, **won first prize (gold medal or its equivalent)** in prestigious national or international athletic, literary, performing arts and visual arts, music or design competition sponsored by a reputable organization.

2. **Specific Guideline:**

Achievements received after the nomination process of the academic year will be duly recognized in the immediately succeeding academic year.

3. **Conditions for the Award:**

- a) To qualify in the University Level, the nominee should have won at least a bronze medal or a third place in a reputable international competition; or a gold medal or first place in a national competition.

- b) To qualify in the College/Unit Level, the nominee should have won silver and bronze or its equivalent in a national competition.
- c) Delegates and presenters in a national or international event shall be given a Citation, unless the College/Unit can show evidence that being a delegate or presenter in such an event underwent a very stringent selection process, that to be a participant is in itself considered a rare honor. If such is the case, the same award is given at the College/Unit Level.

F. **St. Dominic de Guzman Award:** For Outstanding Team Work

This award is given to a student organization for its outstanding performance in organizing activities that are of significance to the entire University during the current academic year other than community service. The award will be given to a student organization for its outstanding performance in the promotion and execution of well-planned activities that promote **the strengthening of the Christian faith, exercise of virtues and sound morals, nation building, or the strengthening of the family**, with clearly stated project objectives aligned with the SEAL (servant leaders, effective communicator and collaborator, analytical and creative thinker, lifelong learner) of the Thomasian education. It will be granted **only at the University level**.

**Criteria/Conditions:**

- a. The nominee must be a duly recognized student organization.
- b. The nominee must have an exemplary record of student activities, which also includes project description, participants, beneficiaries, and accomplished teamwork form that summarizes the highlights of the team effort.
- c. The organization must not have been involved in any violation of the University rules and regulations.

G. **St. Albertus Magnus Award:** For Outstanding Research Work

This award is given to a student or group of students who excelled in research by winning as best paper presentation, oral or poster, in a national or international conference or symposium that is dedicated to research. The award will be categorized according to research cluster, namely, Social Science and Education, Arts and the Humanities, Health and Allied Sciences, Science and Technology, and Faith/Religious Studies.

1. **Criteria:**

- a. The nominee must have, within the academic year, won **first (gold medal or its equivalent)** prize in a national or international research competition sponsored by a reputable organization; or whose research work was published in a reputable (non-predatory) peer-reviewed journal within the awarding year.
- b. For verification purposes, links that show the description of the organization and the published research work(s) must be submitted.

**2. Specific Guideline:**

- a. Achievements received after the nomination process of the academic year will be duly recognized in the immediately succeeding academic year.

**3. Conditions for the Award:**

- a) To qualify in the University Level, the nominee should have first prize/gold award in a national or international competition;
- b) To qualify in the College/Unit Level, the nominee should have won first prize / gold award in a regional competition.

H. **St. Thomas Aquinas Award:** For Exceptionally Outstanding Performance

This award is conferred only upon those students who received the Rector's Award and any two of the other personal awards, namely, the Quezon Leadership Award, the Benavides Outstanding Achievement Award, the Pope Leo XIII Community Service Award, or the St. Albertus Magnus Award, either during the same academic year or within the whole duration of their program. The award is not open for application as it is the University Student Award Screening Committee that automatically determines if there is an awardee. However, the nominating Unit can formally communicate with the Committee if they have a sure candidate for the award.

I. **Tradition of Excellence Award:** This award is conferred upon student organizations that have shown exemplary performance on a sustained level by having been granted the same award for five (5) consecutive years.

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**TEMPLATE FOR THE COMPOSITION OF  
LOCAL SCREENING COMMITTEE  
FOR STUDENT AWARDS AY 2019-2020**

**To: The Student Awards Committee**

We are pleased to submit the following composition of the Screening Committee of the Faculty/College \_\_\_\_\_:

	<b>Printed Name</b>	<b>Designation</b>	<b>Specimen Signature</b>
Chair		SWDC	
Member		Student Council Adviser	
Member		Adviser, <hr style="width: 50%; margin: 0 auto;"/> <i>(name of student organization)</i>	

Thank you.

Sincerely,

\_\_\_\_\_  
Printed Name and Signature

\_\_\_\_\_  
Designation

Endorsed by:

\_\_\_\_\_  
Printed Name and Signature of Dean/ Principal / Director